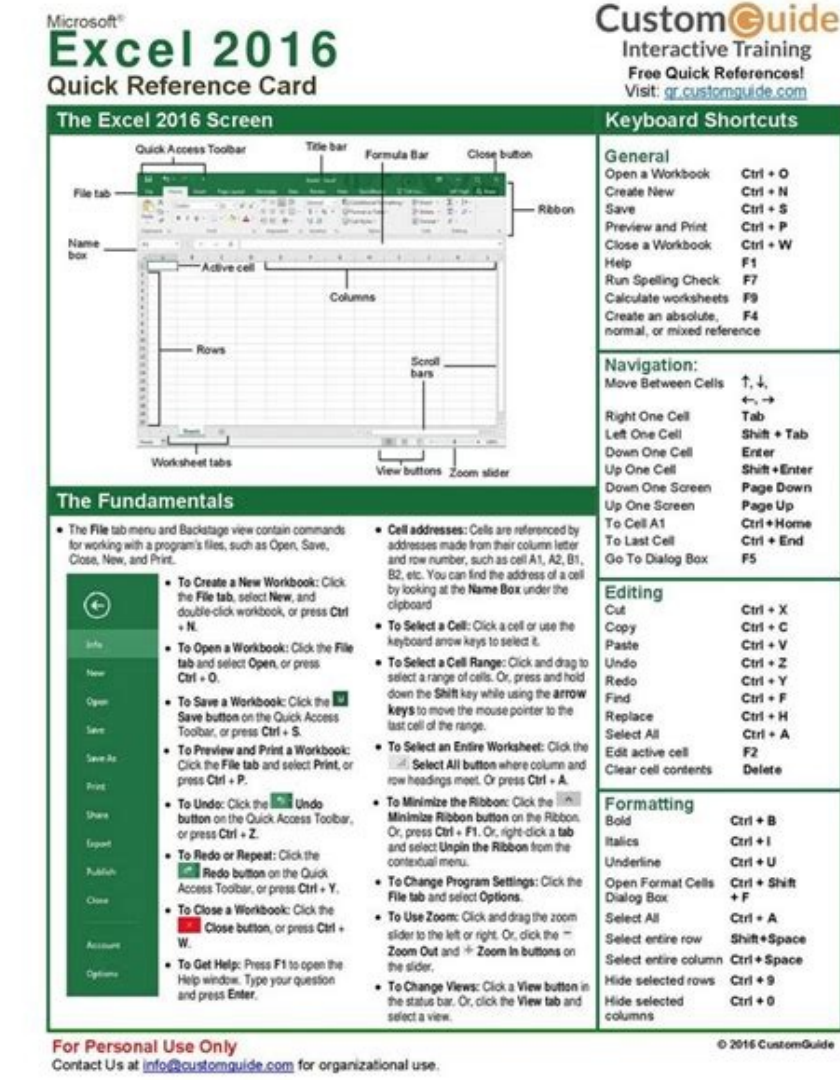


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Excel Enterprise Applications. Have you come to Microsoft Excel 2010 by way of Excel 2007, or did you skip directly from Excel 2003 or an earlier version? Those in the former group are likely to have a very different upgrade experience from those in the latter group. Share this story: It folks, we hope you'll pass this guide on to your users to help them learn the Excel 2010 ropes. If you're in the former group, you'll find a few small interface tweaks and a handful of useful new features in Excel 2010. If you're in the latter group, you'll find an overhauled interface that radically changes how you interact with common features and functions. Either way, we've got you covered. This cheat sheet shows the new features below the interface how to get around; it also explores features that are brand-new in Excel 2010. We've noted which sections of the story former Excel 2007 users can skip over. Get acclimated to the new Excel! To help you find your way around Excel 2010, here's a quick guided tour of the revamped interface; follow along using the links below. You'll learn the truth about the hybrid work trend. The most important Excel formulas for financial analysis. If you want to become a master of Excel financial analysis and an expert on building financial models then you've come to the right place. We've built an Excel formulas cheat sheet of the most important formulas and functions required to become a spreadsheet power user. Below is a written overview of the main formulas for financial analysis. However, if you want a video explanation of the formulas, check out our Free Excel Crash Course. If you're already a power user, check out our Advanced Excel Course and learn the most powerful combinations of Excel formulas and functions. Shortcuts List of Excel shortcuts - a list of the most important Excel shortcuts to speed up financial modeling. Dates and time Excel formulas cheat sheet =EDATE - add a specified number of months to a date in Excel =EOMONTH - convert a date to the last day of the month (e.g., 7/18/2018 to 7/31/2018) =DATE - Returns a date based on the number that represents the date (yyyy/mm/dd) in Excel. This formula is useful when working with Excel functions that have a date as an argument. =TODAY - Inserts and displays today's date in a cell =NETWORKDAYS - Returns the number of whole workdays between two specified dates. =YEAR - extracts and displays the year from a date (e.g., 7/18/2018 to 2018) in Excel =YEARFRAC - expresses the fraction of a year between two dates (e.g., 1/1/2018 - 3/31/2018 = 0.25) Convert time to seconds - converts an amount of time to seconds (e.g., 5 minutes to 300 seconds) Navigation Excel Formulas Cheat Sheet Go To Special - Press F5 and find all cells that are hard-coded, formulas, and more. Find and Replace - press Ctrl + F and you can change parts of many formulas at once. Lookup formulas INDEX MATCH - a combination of lookup functions that are more powerful than VLOOKUP =VLOOKUP - a lookup function that searches vertically in a table =HLOOKUP - a lookup function that searches horizontally in a table =MATCH - a lookup function that searches vertically and horizontally in a table =MATCH - returns the position of a value in a series =OFFSET - moves the reference of a cell by the number of rows and/or columns specified Math functions Excel Formulas Cheat Sheet =SUM - add the total of a series of numbers =AVERAGE - calculates the average of a series of numbers =COUNT - counts the number of cells in a range that contain numbers =COUNTA - counts the number of cells in a range that contain text =COUNTBLANK - counts the number of blank cells in a range =SUMSQ - Returns the sum of the squares of the arguments Financial formulas =NPV - calculates the net present value of cash flows based on a discount rate =XNPV - calculates the NPV of cash flows based on a discount rate and specific dates =IRR - this formula calculates the internal rate of return (discount rate that sets the NPV to zero) =XIRR - calculates the internal rate of return (discount rate that sets the NPV to zero) with specified dates =YIELD - returns the yield of a security based on maturity, face value, and interest rate =FV - calculates the future value of an investment with constant periodic payments and a constant interest rate =PV - calculates the present value of an investment =INTRATE - the interest rate on a fully invested security =PMT - this formula returns the periodic payment on a debt security =PMT - this function returns the total payment (debt and interest) on a debt security =PRICE - calculates the price per \$100 face value of a periodic coupon bond =DB - calculates depreciation based on the fixed-declining balance method =DDB - calculates depreciation based on the double-declining balance method =SLN - calculates depreciation based on the straight-line method Conditional functions =IF - checks if a condition is met and returns a value if yes and if no =OR - checks if any conditions are met and returns only "TRUE" or "FALSE" =XOR - the "exclusive or" statement returns true if the number of TRUE statements is odd =AND - checks if all conditions are met and returns only "TRUE" or "FALSE" =NOT - the "not" statement returns the opposite of the argument =COUNTIF - counts the number of cells in a range that meet the criteria =COUNTIFS - counts the number of cells in a range that meet multiple criteria =SUMIF - sums the values in a range that meet the criteria =SUMIFS - sums the values in a range that meet multiple criteria =AVERAGEIF - calculates the average of the values in a range that meet the criteria =AVERAGEIFS - calculates the average of the values in a range that meet multiple criteria =MAX - returns the maximum value in a range =MAXA - returns the maximum value in a range, including text and logical values =MIN - returns the minimum value in a range =MINA - returns the minimum value in a range, including text and logical values =MAXIFS - 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